

# Wedding Information Forms

*"The Manhattan Touch"*

**Date of Function:**

**Location:**

**Brides First Name:**

**Grooms First Name:**

**Function Coordinator:** YES NO (Circle One)

**Name:**

**Caterer (If different than Function Coordinator)**

**Name:**

**Photographer:** YES NO (Circle One)

**Name:**

**Videographer:** YES NO (Circle One)

**Name:**

**Cocktail Hour:** YES NO (Fill in ONLY if the Manhattan Touch is providing CTH)

**Start Time:**            **End Time:**            **# of Pieces:**

**RECEPTION**

**Start Time:**            **End Time:**

**PLEASE LIST BRIDAL PARTY AS THEY ARE TO BE ANNOUNCED  
LIST THE EXACT NAMES AS THEY ARE TO BE PRONOUNCED**

**Bridal Party Announced:** YES NO (Circle One)

**Grand Parents:** YES NO (Circle One)

**Grooms/Name:**

**Brides/Name:**

**Parents of Bride:** YES NO (Circle One)

**Name:**

**Parents of Groom:** YES NO (Circle One)

**Name:**

**Flower Girl:** YES NO (Circle One)

**Name:**

**Ring Bearer:** YES NO (Circle One)

**Name:**

**Ushers:** YES NO (Circle One) **Bridesmaids:** YES NO

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**Maid/Matron of Honor:** YES NO (Circle One)

**Name:**

**Best Man:** YES NO (Circle One)

**Name:**

**Newlyweds: Please write exactly how you would like to be introduced**

**Bride/Groom Announced:** YES NO (Circle One)

**As:**

**Bride & Groom First Dance:** YES NO (Circle One)

**Song:**

**Bridal Party Dance:** YES NO (Circle One)

**Song:**

**Blessing:** YES NO (Circle One)

**Name:**

**Welcome Speech:** YES NO (Circle One)

**Name:**

**Toast:** YES NO (Circle One)

**Best Man:**

**Maid/Matron of Honor:**

**Father/Daughter Dance:** YES NO (Circle One)

**Song:**

**Mother/Son Dance:** YES NO (Circle One)

**Song:**

**CAKE CUTTING:** YES NO (Circle One)

**Song:**

**Throwing Bouquet:** YES NO (Circle One)

**Garter:** YES NO (Circle One)

**Changing of Clothes before the Last Dance:** YES NO (Circle One)

**Centerpieces Given Away:** YES NO (Circle One)

**Last Dance:** YES NO (Circle One)

**Song:**

*Special Instructions:*